

Minutes
SDMC
November 9, 2023 (Q2)

Meeting begins:

7:36am start time.

Members in attendance:

Gretchen Hoffman, Brian Harrist, Gabrielle Ranalli, Michael Speer, Gladys Burton, Carol Carothers, Chuck Finnell, Bennet Wuertz, Dalton Dehart, Victoria Salazar, and Chloe Callegari.
Virtual – Naomi Silva and Monica Narvaez

Approval of minutes:

Carothers approved first.

Speer and Andrews approved second.

I. New Business

- a) Nomination & Vote for Chairperson and Secretary Ranalli is Secretary and Speer is chairperson.*
- b) Vote to approve School Improvement Plan for 2023-2024. We approved School Improvement Plan.*
- c) Vote to approve documents for IB. Only for IB schools. Talk to Barnhill about adding AI to IB document for Academic Integrity.*

II. IV. Quarterly Meeting Dates

- A. 9/28, 11/9, Next meeting to be around February.*

III. Security and Safety

A. Drills

- 1. Fire drill for November completed on 11/3/2023 - Obstructed.
- 2. Weather drill completed in September
- 3. Hazardous Chemical drill completed in September. *Don't go outside.*
 - *Still need to complete Lockdown drill for this semester.*

B. Randall's

- 1. Complaints from management company – *School has asked security to call the police. Principal Hoffman has also stated that if pictures are taken – school can contact the parent.*
- 2. Notification to be placed in parent/student newsletter – *Morning announcements have been made*

IV. Budget –

A. Budget update:

- 1. Budgeted for 820 students
- 2. Current enrollment 854 on snapshot date
- 3. Gain of of 34 students –
More money for the budget will be awarded in January.
Approximately \$3,500 per student for added budget.

4. Awarded a TEA grant for Effective Schools - \$109,000 for 2-years
5. Consultant chosen to support PD – E3 Alliance.

They will be coming to present to staff during 11/10 PD day. Region 4 also sends a consultant to support the campus with review of academic and organization procedures.

V. Staffing –

- A. Front Desk Assistant (Spanish speaker needed) - posted
- B. SLL Teaching Assistant – posted
- C. Hourly Degreed Lecturer (support for Spanish classes) – Offer made

VI. Professional Development

- A. November 10 – E3 Alliance to present with support from leadership
- B. February 19 – Professional Development to prepare for IB visit at the end of March

VII. International Baccalaureate/Curriculum

- A. 2023-2024 – Re-Authorization
 - (1) End of March 2024 – *Visit will be virtual. Focus groups will be formed for teachers, parents, and students to meet with IB evaluation committee. Working with IB for specific dates due to issues with district calendar.*
 - (2) Reviewing and correcting MYP units in department meetings

Meeting adjourned: 8:15am